

## ADVERT

**ROLE TITLE:** Class teacher (Maternity Leave)

**ADVERT TEXT:**

This is an exciting opportunity to join our successful Primary School, covering a maternity leave (Y4)

**POST ID:** L23040028

**LOCATION:** Overmonnow Primary School, Monmouth

**GRADE:** Teachers' Pay Scale (TPS)

**HOURS:** 32.5 Per Week, 39 Weeks per year

**TEMPORARY:** Until July 11th 2025

**DBS CHECK:** Yes (Disclosure & Barring Service Check)

**CLOSING DATE:** 5pm on Thursday Sept 26th, 2024

### Additional Information

**Please note that we are not able to accept CVs**

To apply for this post please complete an application form via ETeach:

<https://www.eteach.com/jobs-in-monmouthshire-schools>

or

<https://www.monmouthshire.gov.uk/jobs-employment/>

Applications may be submitted in Welsh, and that an application submitted in Welsh will not be treated less favourably than an application submitted in English.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment.

All posts are open to job-share unless stated otherwise.

Monmouthshire County Council is:-

- an equal opportunities employer and welcomes applications from all sections of the community.
- a disability confident committed employer.
- an Armed Forces friendly employer.
- Autism aware and committed to removing barriers to employment
- committed to supporting young people who leave our care to access new opportunities and gain experience.

## JOB DESCRIPTION

**ROLE TITLE:** **Class Teacher (Y4)**  
TEMPORARY until July 11th, 2025

**POST ID:** **L23040028**

**GRADE:** Teachers' Pay Scale (TPS)

**SALARY:** Teachers Pay Scale

**HOURS:** 32.5.hrs Per Week, 39 Weeks per year

**WORK PATTERN:** Teachers - Monday to Friday in accordance with the School Teachers' Pay and Conditions Document

**LOCATION:** Overmonnow Primary School, Monmouth.

**DISCLOSURE AND BARRING SERVICE (DBS) CHECK:**

Appointment to this post is exempt from Rehabilitation of Offenders Act and is subject to the following DBS check:

An Enhanced with Children Barred List Check

**RESPONSIBLE TO:** Headteacher – Jo Child

**WELSH LANGUAGE ASSESSMENT:**

Welsh language skills are desirable;

**SAFEGUARDING:**

Child and Adult Safeguarding are key priorities for the School and Council. We aim to support children and adults at risk to be as safe as they can and to fulfil their potential. You are responsible for playing your part in the well-being, safety and protection of children and adults at risk. You will have a responsibility to participate in training to the appropriate level of safeguarding and have a duty to fulfil your personal responsibilities for safeguarding.

**Our Purpose:-**

The Children, Staff and Governors of Overmonnow Primary School seek to appoint an enthusiastic, committed and highly motivated teacher to work in our vibrant School, providing high quality teaching. Applicants need to be able to work as part of a dynamic and cohesive team to ensure that children are provided with positive learning experiences through our motto: **Every Child Matters, Every Moment Counts/Pob Plentyn; Pob Eiliad o Bwys.**

This post will start as soon as possible.

### The Purpose of this Role:-

We wish to appoint a teacher who can fulfill a vacancy within our school.

### Expectation and Outcomes of this Role:-

#### INTRODUCTION

This job description complements the standards, values and dispositions identified in the Professional Standards for Teaching and Leadership. The Teacher will align to, demonstrate and promote the overarching values and dispositions defined within the Professional Standards of:

- 1) Professional entitlement
- 2) Welsh language and culture
- 3) Rights of learners
- 4) Literacy, numeracy and digital competence
- 5) The professional learner
- 6) The system role

The post holder is required to undertake the professional duties and responsibilities of a Teacher as specified in the School Teachers' Pay and Conditions Document.

#### JOB PURPOSE

To undertake the duties of a Teacher in accordance with the School Teachers Pay and Conditions Document, the Professional Standards for Teaching and Leadership and other current educational legislation.

#### KEY AREAS

##### Pedagogy

- |   |
|---|
| 1. Consistently secure the best outcomes for learners through progressively refining and advancing teaching and influencing learners.   |
| 2. Establish and maintain a learning environment that promotes positive learning habits and behaviours that meet the four purposes and enables learners take growing responsibility for their own learning. |
| 3. Utilise a range of assessment techniques to monitor and record pupil progress and to inform planning in order to meet identified needs of learners.  |
| 4. Make effective use of differentiation to meet the needs of <b>all</b> learners   |
| 5. Make effective use of data to produce timely and accurate feedback, records and reports to facilitate a deeper understanding of learning and enhance the learning experience.                            |
| 6. Involve parents, carers, other partners and stakeholders in learner development in terms of the four purposes of the curriculum.   |
| 7. Embed, develop and extend the four purposes in planning, preparation and teaching to drive learner experience and achieve positive outcomes for all learners.  |
| 8. Utilise relevant pedagogies and disciplines within and across subject content, areas of learning and cross-curricular themes in both planning and delivery.  |
| 9. Deploy a wide range of teaching methods and blended learning experiences.  |



10. Extend learners' cultural, linguistic, religious and socio-economic experience through the use of real-life, authentic contexts for learning.
11. Work with learners to track progress in learning and identify next steps for progress.
12. Develop and use cross-curricular themes relevant to areas of learning to build links and enable effective reflection on learning.
13. Communicate and provide appropriate levels of challenge and expectations for the range of student abilities and characteristics in order to motivate learners to achieve.
14. Seek, listen to and take account of the views of learners in order to engage and encourage them as active participants in their own learning.
15. Encourage learners to reflect upon their own learning and take an active role in managing their own learning agenda.
16. Promote and secure self-motivation and self-direction in learners.
17. Provide time for learners to reflect and evaluate own learning and behaviours.
18. Promote the links between high-quality learning experiences and outcomes and improved learning and well-being.
19. Safeguarding and Child and Adult Protection are key priorities for the School and Council. We aim to support children and adults at risk to be as safe as they can and to fulfil their potential. You are responsible for playing your part in the well-being, safety and protection of children and adults at risk. You will have a responsibility to participate in training to the appropriate level of safeguarding and have a duty to fulfil your personal responsibilities for safeguarding.

### **Collaboration**

20. Work productively with all partners in learning in order to extend professional effectiveness.
21. Proactively seek and engage with advice and support from a range of formal and informal sources and implement this to improve outcomes for learners.
22. Work with in-school colleagues collaboratively and innovatively to enhance learner experience.
23. Support the development of others through contribution to whole school initiatives, involvement in programmes that extend expertise and developing high quality relationships with colleagues in order to have a positive impact upon learner experiences.

### **Professional Learning**

24. Take responsibility for own professional learning by continuously seeking to extend knowledge, skills and understanding and embracing challenge and support to progressively develop pedagogy.
25. Undertake wider reading to enhance understanding of theories and research relating to assessment, pedagogy, child and adolescent development and learning relevant to planning and day to day practice.
26. Engage with professional networks and communities
27. Be a committed member of an assigned AoLE team to effectively deliver the

new curriculum
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**Innovation**

- |   |
|---|
| 28. Employ an innovative outlook to developing techniques and approaches to improve pedagogy and outcomes.                          |
| 29. Support the development of others through modelling teaching techniques and utilising experience to offer advice and expertise. |
| 30. Use professional judgement and critical analysis to develop new techniques and shape practice to take learning forward.         |
| 31. Evaluate, analyse and share the impact of changes in practice.  |

**Leadership**

- |   |
|---|
| 32. Exercise leadership through all aspects of professional practice to support the efforts of others across the school and beyond to fulfil the education ambitions for Wales.                                       |
| 33. Demonstrate a personal and professional commitment to the principles of equity and maximising the potential of all learners.  |
| 34. Exercise corporate responsibility through ensuring understanding and compliance with the policies, principles and values of the school, including safeguarding, health and safety and equality.                   |
| 35. Demonstrate commitment to leading learning through engagement with collaborative experiences in school and other contexts.  |
| 36. Support formal leadership roles through seeking an understanding of the role, responsibilities and contribution of others across the school towards the school's ethos and the fulfilment of the school's vision. |

All employees are responsible for ensuring that they act at all times in a way that is consistent with Monmouthshire's Equal Opportunities Policy in their own area of responsibility and in their general conduct.

**Signature of Postholder** .....

**Dated Agreed by Postholder**.....



**Here's what we can provide you with:-**

- To work within a highly motivated, supportive team of colleagues
- To join a school where we believe, Every child matters, every moment counts
- Continued professional development
- Working in a school based on core values; respect, trust, kindness and humour, to name a few
- The opportunity to develop Welsh language skills.

**What else you need to know.....Our Values:**

Our purpose is underpinned by a clear sense of who we are as an organisation. We expect people who work with us to share a strong value set and expect that these are evident in the ways in which we work and engage with our communities.

**Teamwork:** We will work with you and our partners to support and inspire everyone to get involved. We will make the best of the ideas, and resources available to make sure we do the things that most positively impact our people and places.

**Openness:** We are open and honest. People have the chance to be involved and tell us what matters.

**Flexibility:** We are flexible, enabling delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Fairness:** We provide opportunities for people and communities to thrive. We will always try to treat everyone fairly and consistently.

**Kindness:** We will show kindness to all those we work with, putting the importance of relationships and the connections we have with one another at the heart of all interactions.

This role will work with Monmouthshire to achieve these.

**In addition:**

All employees are responsible for ensuring that they act at all times in a way that is consistent with Monmouthshire's Equal Opportunities Policy in their own area of responsibility and in their general conduct.

## Person Specification

**How will we know if you are the right person for the role? As the successful candidate you will have demonstrated:-**

	ESSENTIAL	DESIRABLE
QUALIFICATION	<p>Qualified teacher status</p> <p>Current EWC registration</p>	<p>Further qualifications and/or professional studies relevant to the age-range.</p>
KNOWLEDGE and EXPERIENCE	<p>Evidence of successful relevant teaching experience including teaching practice.</p> <p>Good understanding of effective curriculum planning, assessment and target setting approaches.</p> <p>Knowledge of 'A Curriculum for Wales' and its implications on teaching and learning.</p> <p>Knowledge and experience of using emerging technologies to support teaching and learning.</p> <p>Knowledge and experience of effective behaviour management strategies.</p> <p>Thorough understanding of safeguarding and child protection processes and procedures.</p>	



	ESSENTIAL	DESIRABLE
SKILLS	<p>Excellent written and verbal communication skills.</p> <p>A commitment to incremental development of personal skills and learners skills in the use of the Welsh language.</p> <p>Well organised, flexible and innovative practitioner.</p> <p>Ability to create a challenging and effective learning environment and have effective pupil management skills.</p> <p>Ability to establish good relationships and work in partnership with other staff, governors, parents and other stakeholders</p>	<p>Ability to further enhance the life of the school through extra-curricular activities.</p> <p>Ability to communicate, both verbally and in writing, through the medium of Welsh.</p>
PERSONAL ATTRIBUTES	<p>The ability to be resilient under pressure and remain positive and enthusiastic.</p> <p>A commitment to continuous professional learning</p> <p>A commitment to the promotion of the Welsh language and culture</p> <p>Excellent team member who is self-motivated and committed</p> <p>Commitment to equal opportunities and use of a variety of strategies and practices to promote equality in the classroom</p>	



	ESSENTIAL	DESIRABLE
OTHER REQUIREMENTS	<p>This post is exempt from the Rehabilitation of Offenders Act (1974) and a comprehensive screening process will be undertaken on all applicants. This will include an enhanced with barred list check with the Disclosure and Barring Service (DBS). Appointment to this post will be subject to 2 suitable written references.</p> <p>Understand and demonstrate a willingness to promote positively the equal opportunities policy of The Council</p>	

- **Welsh Desirable.**

You may be required to learn or improve your existing skills through attending staff Welsh language training funded by the council.

**Should you require any further information regarding this post, please contact:  
Jo Child (Headteacher) on Tel: 01600 713458 or email  
[overmonnowprimary@monmouthshire.gov.uk](mailto:overmonnowprimary@monmouthshire.gov.uk)  
Closing Date: 5pm, Thursday Sept 26th 2024**

## HYSBYSEB

**TEITL SWYDD:** Athro/Athrawes Dosbarth (Cyfnod Mamolaeth)

**GEIRIAD YR HYSBYSEB:**

Cyfle cyffrous i ymuno â'n ysgol gynradd lwyddiannus dros gyfnod mamolaeth (Y4)

**CYFEIRNOD SWYDD: L23040028**

**LLEOLIAD:** Ysgol Gynradd Overmonnow, Trefynwy

**GRADD:** Graddfa Gyflog Athrawon

**ORIAU:** 32.5 yr wythnos, 39 wythnos y flwyddyn

**DROS DRO:** Tan 11 Gorffennaf 2025

**GWIRIAD DBS:** Ie (Gwiriad Gwasanaeth Datgelu a Gwahardd)

**DYDDIAD CAU:** 5pm dydd Iau 26 Medi 2024

**Gwybodaeth Ychwanegol**

**A fydddech gystal â nodi na allwn dderbyn CV**

Er mwyn cynnig am y swydd hon a fydddech gystal â chwblhau'r ffurflen gais drwy gyfrwng ETeach:

<https://www.eteach.com/jobs-in-monmouthshire-schools>

neu

<https://www.monmouthshire.gov.uk/jobs-employment/>

Gellid cyflwyno ceisiadau yn y Gymraeg, ac ni fydd cais a gyflwynir yn y Gymraeg yn cael ei drin yn llai ffafriol na chais a gyflwynir yn y Saesneg.

Mae'r Corff Llywodraethol wedi ymrwmo i ddiogelu lles plant a phobl ifanc ac mae'n disgwyl i bob gweithiwr a gwirfoddolwr rannu'r ymrwymiad hwn.

Mae pob swydd yn agored i'w rhannu oni nodir yn wahanol.

Mae Cyngor Sir Fynwy :-

- yn gyflogwr cyfleoedd cyfartal ac mae'n croesawu ceisiadau o bob adran o'r gymuned.
- yn gefnogwr anabledd hyderus, ymroddedig .
- yn gyflogwr cyfeillgar i'r Lluoedd Arfog .
- yn ymwybodol o Awtistiaeth ac yn ymroddedig i symud unrhyw rwystrau i gyflogaeth
- yn ymrwymedig i gefnogi pobl ifanc sy'n gadael ein gofal i gael mynediad i gyfleoedd newydd a magu profiad.



## DISGRIFIAD SWYDD

**TEITL SWYDD:** Athro/Athrawes Dosbarth (Y4)

DROS DRO hyd at 11 Gorffennaf 2025

**CYFEIRNOD SWYDD:** L23040028

**GRADD:** Graddfa Gyflog Athrawon

**CYFLOG:** Graddfa Gyflog Athrawon

**ORIAU:** 32.5 awr yr wythnos, 39 wythnos y flwyddyn

**PATRWM GWAITH:** Athrawon – Dydd Llun i Ddydd Gwener yn unol â Dogfen Cyflogau ac Amodau Athrawon Ysgol

**LLEOLIAD:** Ysgol Gynradd Overmonnow, Trefynwy

### **GWIRIAD GWASANAETH DATGELU A GWAHARDD (DBS):**

Mae penodiad i'r swydd hon wedi'i eithrio o'r Ddeddf Adsefydlu Troseddwyr ac yn amodol ar y gwiriad DBS canlynol:

Gwiriad Manylach ar y Rhestr Gwahardd rhag Gweithio gyda Phlant

**YN ATEBOL I:** Pennaeth yr Ysgol, - Jo Child

### **ASESIAD IAITH GYMRAEG:**

Byddai sgiliau yn y Gymraeg yn ddymunol.

### **DIOGELU:**

Mae Diogelu Plant ac Oedolion yn flaenoriaethau allweddol i'r Ysgol a'r Cyngor. Ein nod yw cefnogi plant ac oedolion sydd mewn risg i fod mor ddiogel fod ag y gallant ac i gyflawni eu potensial. Rydych yn gyfrifol am chwarae eich rhan mewn lles, diogelwch ac amddiffyn plant ac oedolion sy'n wynebu risg. Bydd gennych gyfrifoldeb i gymryd rhan mewn hyfforddiant i'r lefel briodol o ddiogelu a bydd gennych ddyletswydd i gyflawni eich cyfrifoldebau personol dros ddiogelu.

### **Ein Diben:**

Mae Plant, Staff a Llywodraethwyr Ysgol Gynradd Overmonnow yn dymuno penodi athro/athrawes brwdfrydig, ymroddedig a gyda chymhelliant i weithio yn ein hysgol fywiog, gan ddarparu addysg safon uchel. Mae angen i ymgeiswyr fedru gweithio fel rhan o dîm deinamig a chydlynol i sicrhau y caiff plant brofiadau dysgu cadarnhaol drwy ein harwyddair: **Pob Plentyn yn Cyfri, Pob Eiliad o Bwys**

Bydd y swydd hon yn dechrau cyn gynted â phosibl.

## Diben y Swydd hon:-

Dymunwn benodi athro/athrawes a all lenwi swydd wag o fewn ein hysgol.

## Disgwyliadau a Deilliannau y Swydd hon:-

### CYFLWYNIAD

Mae'r disgrifiad swydd hwn yn ategu'r safonau, gwerthoedd a nodweddion a ddynodir yn y Safonau Proffesiynol ar gyfer Addysgu ac Arweinyddiaeth. Bydd yr Athro/Athrawes yn cadw at, arddangos a hyrwyddo'r gwerthoedd a nodweddion trosfwaol a ddiffinnir o fewn Safonau Proffesiynol:

1. Hawl proffesiynol
2. Yr iaith Gymraeg a'i diwylliant
3. Hawliau dysgwyr
4. Llythrennedd, rhifedd a chymhwysedd digidol
5. Y dysgwr proffesiynol
6. Rôl y system

Mae angen i ddeiliad y swydd ymgymryd â dyletswyddau a chyfrifoldebau proffesiynol athrawon fel y'u nodir yn Nogfen Tâl ac Amodau Athrawon Ysgol.

### DIBEN Y SWYDD

Ymgymryd â dyletswyddau Athro/Athrawes yn unol â'r Ddogfen Tâl ac Amodau Athrawon Ysgol, y Safonau Proffesiynol ar gyfer Addysgu ac Arweinyddiaeth a deddfwriaeth addysgol gyfredol arall.

### MEYSYDD ALLWEDDOL

#### Addysgeg

1. Sicrhau'r deilliannau gorau ar gyfer dysgwyr yn gyson drwy'n gynyddol fireinio a datblygu addysgu a dylanwadu ar ddysgwyr.
2. Sefydlu a chynnal amgylchedd ddysgu sy'n hyrwyddo arwyddion dysgu ac ymddygiad cadarnhaol sy'n diwallu'r pedwar diben ac yn galluogi dysgwyr i gymryd cyfrifoldeb cynyddol am eu dysgu eu hunain.
3. Defnyddio ystod o dechnegau asesu i fonitro a chofnodi cynnydd disgyblion a llywio cynllunio er mwyn diwallu anghenion a ddynodwyd ar gyfer dysgwyr.
4. Gwneud defnydd effeithlon o wahaniaethau i ateb anghenion <b>pob</b> dysgwr.
5. Gwneud defnydd effeithlon o ddata i gynhyrchu adborth, cofnodion ac adroddiadau amserol a chywir i hwyluso dealltwriaeth ddyfnach o ddysgu a chyfoethogi'r profiad dysgu.
6. Cynnwys rhieni, gofalwyr, partneriaid eraill a rhanddeiliaid mewn datblygu dysgwyr yn nhermau pedwar diben y cwricwlwm.
7. Ymwreiddio, datblygu ac ymestyn y pedwar diben mewn cynllunio, paratoi ac addysgu i hybu profiad dysgwyr a sicrhau deilliannau cadarnhaol ar gyfer pob dysgwr.
8. Defnyddio addysgeg a disgyblaethau perthnasol o fewn ac ar draws cynnwys pwnc, meysydd dysgu a themâ trawsgwriciwlaid wrth gynllunio a chyflwyno



9. Defnyddio ystod eang o ddulliau addysgu a phrofiadau dysgu cyfunol.
10. Ymestyn profiad diwylliannol, ieithyddol, crefyddol ac economaidd-gymdeithasol dysgwyr drwy ddefnyddio cyd-destunau bywyd go iawn, dilys ar gyfer dysgu.
<b>11.</b> Gweithio gyda dysgwyr i olrhain cynnydd mewn dysgu a dynodi'r camau nesaf ar gyfer cynnydd.
12. Datblygu a defnyddio themâu trawsgwricwlaidd sy'n berthnasol i feysydd dysgu i adeiladu cysylltiadau a galluogi myfyrio effeithlon ar ddysgu.
13. Cyfathrebu a darparu lefelau priodol o her a disgwyliadau ar gyfer yr ystod o alluoedd a nodweddion myfyrwyr er mwyn cymell dysgwyr i gyflawni/
14. Ceisio, gwrandao ar a rhoi ystyriaeth i farn dysgwyr er mwyn ymgysylltu a'u hannog fel cyfranogwyr gweithredol yn eu dysgu eu hunain.
15. Annog dysgwyr i ystyried eu dysgu eu hunain a chymryd rôl weithgar wrth reoli eu agenda dysgu eu hunain.
16. Hyrwyddo a sicrhau hunangymhelliant a hunan-gyfeiriad mewn dysgwyr.
17. Rhoi amser i ddysgwyr fyfrio a gwerthuso eu dysgu a'u hymddygiad eu hunain.
18. Hyrwyddo'r cysylltiadau rhwng profiadau dysgu ansawdd uchel a deilliannau a gwella dysgu a llesiant.
19. Mae Diogelu ac Amddiffyn Plant ac Oedolion yn flaenoriaethau allweddol i'r Ysgol a'r Cyngor. Anelwn gefnogi plant ac oedolion sydd mewn risg i fod mor ddiogel ag y gallant fod ac i gyflawni eu potensial. Rydych yn gyfrifol am chwarae eich rhan yn llesiant, diogelwch ac amddiffyn plant ac oedolion sydd mewn risg. Bydd gennych gyfrifoldeb i gymryd rhan mewn hyfforddiant i'r lefel briodol o ddiogelu ac mae gennych ddyletswydd i gyflawni eich cyfrifoldebau personol dros ddiogelu..

## Cydweithio

20. Gweithio'n gynhyrchiol gyda phob partner mewn dysgu er mwyn ymestyn effeithlonrwydd proffesiynol.
21. Bod yn rhagweithiol wrth geisio ac ymgysylltu gyda chynghor a chymorth gan ystod o ffynonellau ffurfiol ac anffurfiol a gweithredu hyn i wella deilliannau ar gyfer dysgwyr.
22. Gweithio ar y cyd ac yn flaengar gyda chydweithwyr yn yr ysgol er mwyn cyfoethogi profiad dysgwyr.
23. Cefnogi datblygiad eraill drwy gyfrannu at gynlluniau ysgol gyfan, cymryd rhan mewn rhaglenni sy'n ymestyn arbenigedd a datblygu perthynas ansawdd uchel gyda chydweithwyr er mwyn cael effaith gadarnhaol ar brofiadau dysgwyr.

## Dysgu Proffesiynol

24. Cymryd cyfrifoldeb am eich dysgu proffesiynol eich hun drwy geisio yn barhaus i ymestyn gwybodaeth, sgiliau a dealltwriaeth a chofleidio her a chymorth i ddatblygu addysgeg yn gynyddol.
25. Darllen yn ehangach i gyfoethogi dealltwriaeth o ddamcaniaethau ac ymchwil yn gysylltiedig ag asesiad, addysgeg, datblygiad plant ac oedolion



a dysgu perthnasol i gynllunio ac ymarfer dydd i ddydd.
26. Ymgysylltu gyda rhwydweithiau a chymunedau proffesiynol.
27. Bod yn aelod ymroddedig o dîm Meysydd Dysgu a Phrofiad i gyflwyno'r cwricwlwm newydd yn effeithlon.

### Arloesi

28. Defnyddio safbwynt arloesol wrth ddatblygu technegau a dulliau i wella addysgeg a deilliannau.
29. Cefnogi datblygiad pobl eraill drwy fodelu technegau addysgu a defnyddio profiad i gynnig cyngor ac arbenigedd.
30. Defnyddio barn broffesiynol a dadansoddiad beirniadol i ddatblygu technegau newydd a llunio ymarfer i fynd â dysgu ymlaen.
31. Gwerthuso, dadansoddi a rhannu effaith newidiadau mewn ymarfer.

### Arweinyddiaeth

32. Gweithredu arweinyddiaeth drwy bob agwedd o ymarfer proffesiynol i gefnogi ymdrechion pobl eraill ar draws yr ysgol a thu hwnt i gyflawni uchelgeisiau addysg ar gyfer Cymru.
33. Dangos ymroddiad personol a phroffesiynol i egwyddorion tegwch a chynyddu potensial pob dysgwr i'r eithaf.
34. Gweithredu cyfrifoldeb corfforaethol drwy ddeall a chydymffurfio gyda pholisïau, egwyddorion a gwerthoedd yr ysgol, yn cynnwys diogelu, iechyd a diogelwch a chydaddoldeb.
35. Dangos ymroddiad i arwain dysgu drwy ymgysylltu gyda phrofiadau ar y cyd yn yr ysgol ac mewn cyd-destunau eraill.
36. Cefnogi rolau arweinyddiaeth ffurfiol drwy geisio deall rôl, cyfrifoldebau a chyfraniad pobl eraill ar draws yr ysgol tuag at ethos yr ysgol a chyflawni ethos yr ysgol.

Mae pawb a gyflogir yn gyfrifol am sicrhau eu bod yn gweithredu bob amser mewn ffordd sy'n gyson â Pholisi Cyfle Cyfartal Sir Fynwy yn eu maes cyfrifoldeb eu hunain ac yn eu hymddygiad cyffredinol.

**Llofnod Deiliad y Swydd .....**

**Dyddiad Cytuno gan Ddeiliad y Swydd.....**



### **Dyma'r hyn y gallwn ei ddarparu ar eich cyfer:-**

- Gweithio gyda tîm o gydweithwyr cefnogol, gyda chymhelliant uchel.
- Ymuno ag ysgol lle credwn fod Pob plentyn yn cyfri, pob eiliad o bwys
- Datblygiad proffesiynol parhaus
- Gweithio mewn ysgol seiliedig ar werthoedd craidd: parch, ymddiriedaeth, caredigrwydd a hiwmor, ymhlith pethau eraill
- Y cyfle i ddatblygu sgiliau iaith Gymraeg.

### **Beth arall sydd angen i chi ei wybod.....Ein Gwerthoedd:**

Ategir ein pwrpas gan synnwyr clir o bwy ydym ni fel sefydliad. Disgwylwn i bobl sy'n gweithio gyda ni rannu set o werthoedd cryf a disgwylwn fod y rhain yn amlwg yn y ffyrdd yr ydym yn gweithio ac yn ymgysylltu â'n cymunedau.

**Gwaith tîm:** Byddwn yn gweithio gyda chi a'n partneriaid i gefnogi ac ysbrydoli pawb i gymryd rhan. Byddwn yn gwneud y gorau o'r syniadau, a'r adnoddau sydd ar gael i wneud yn siŵr ein bod yn gwneud y pethau sy'n effeithio'n fwyaf cadarnhaol ar ein pobl a'n lleoedd.

**Tryloywder:** Rydym yn agored ac yn onest. Caiff pobl y cyfle i gymryd rhan a dweud wrthym beth sydd yn bwysig.

**Hyblygrwydd :** Rydym yn hyblyg, gan ein galluogi i ddarparu'r gwasanaethau mwyaf effeithiol ac effeithlon. Mae hyn yn golygu ymrwymiad diffuant i weithio gyda phawb i gofleidio ffyrdd newydd o weithio.

**Tegwch:** Rydym yn darparu cyfleoedd i bobl a chymunedau ffynnu. Byddwn bob amser yn ceisio trin pawb yn deg ac yn gyson.

**Caredigrwydd:** Byddwn yn dangos Caredigrwydd i bawb byddwn yn gweithio gyda nhw, gan roi pwysigrwydd perthnasoedd a'r cysylltiadau sydd gennym â'n gilydd wrth wraidd pob rhyngweithio.

Bydd y rôl hon yn gweithio gyda Sir Fynwy i gyflawni'r rhain.

### **Yn ychwanegol:**

Mae'n holl weithwyr yn gyfrifol am sicrhau eu bod yn gweithredu bob amser mewn ffordd sy'n gyson â Pholisi Cyfle Cyfartal Sir Fynwy yn eu maes cyfrifoldeb eu hunain ac yn eu hymddygiad cyffredinol.



## Manyleb Person

Sut fyddwn ni'n gwybod ai chi yw'r person cywir ar gyfer y swydd? Fel yr ymgeisydd llwyddiannus byddwch wedi dangos:

	HANFODOL	DYMUNOL
<b>CYMHWYSTER</b>	<p>Statws athro cymwys</p> <p>Cofrestriad cyfredol gyda Chyngor y Gweithlu Addysg</p>	<p>Cymwysterau pellach a/neu astudiaethau proffesiynol perthnasol i'r ystod oedran</p>
<b>GWYBODAETH A PHROFIAD</b>	<p>Tystiolaeth o brofiad addysgu llwyddiannus perthnasol yn cynnwys ymarfer addysgu.</p> <p>Dealltwriaeth dda o ddulliau cynllunio cwricwlwm, asesu a gosod targedau effeithlon.</p> <p>Gwybodaeth o 'Cwricwlwm i Gymru' a'l oblygiadau ar addysgu a dysgu.</p> <p>Gwybodaeth a phrofiad o ddefnyddio technolegau newydd i gefnogi addysgu a dysgu.</p> <p>Gwybodaeth a phrofiad o strategaethau effeithlon i reoli ymddygiad.</p> <p>Dealltwriaeth drwyadl o brosesau a gweithdrefnau diogelu ac amddiffyn plant.</p>	





	HANFODOL	DYMUNOL
<b>SGILIAU</b>	<p>Sgiliau cyfathrebu ysgrifenedig a llafar rhagorol.</p> <p>Ymrwymiad i ddatblygiad cronnus ar sgiliau personol a sgiliau dysgwyr mewn defnyddio'r Gymraeg.</p> <p>Ymarferydd trefnus, hyblyg a blaengar.</p> <p>Gallu i greu amgylchedd dysgu heriol ac effeithlon a sgiliau rheoli dysgu effeithlon.</p> <p>Gallu i sefydlu perthnasoedd da a gweithio mewn partneriaeth gyda staff eraill, llywodraethwyr, rhieni a rhanddeiliaid eraill.</p>	<p>Gallu i gyfoethogi bywyd yr ysgol ymhellach drwy weithgareddau allgwriciwlaid.</p> <p>Gallu i gyfathrebu, yn llafar ac yn ysgrifenedig, drwy gyfrwng y Gymraeg.</p>
<b>NODWEDIDON PERSONOL</b>	<p>Y gallu i fod yn gydnerth dan bwysau a pharhau'n gadarnhaol a brwdfrydig.</p> <p>Ymroddiad i ddysgu proffesiynol parhaus.</p> <p>Ymroddiad i hyrwyddo'r iaith Gymraeg a'i diwylliant.</p> <p>Aelod rhagorol o dîm sydd â hunan-gymhelliant ac ymroddiad.</p> <p>Ymroddiad i gyfle cyfartal a defnyddio amrywiaeth o strategaethau ac arferion i hyrwyddo cydraddoldeb yn yr ystafell ddosbarth.</p>	



	HANFODOL	DYMUNOL
<b>GOFYNION ERAILL</b>	<p>Cafodd y swydd hon ei heithrio o Ddeddf Adsefydlu Troseddwyr (1974) a chynhelir proses sgrinio gynhwysfawr ar bob ymgeisydd. Bydd hyn yn cynnwys gwiriad estynedig gyda gwiriad ar y rhestr gwahardd gyda'r DBS. Bydd penodiad i'r swydd yn amodol ar 2 dystlythyr ysgrifenedig addas.</p> <p>Deall a dangos parodrwydd i hyrwyddo polisi cyfle cyfartal y Cyngor mewn ffordd gadarnhaol.</p>	

- **Y Gymraeg yn Ddymunol.**

Gall fod angen i chi ddysgu neu wella eich sgiliau presennol drwy hyfforddiant yn y Gymraeg y bydd y cyngor yn talu amdano ar gyfer staff.

**Os ydych chi angen mwy o wybodaeth am y swydd hon, cysylltwch os gwelwch yn dda â: Jo Child (Pennaeth) ar Ffôn: 01600 713458 neu e-bost [overmonnowprimary@monmouthshire.gov.uk](mailto:overmonnowprimary@monmouthshire.gov.uk)**  
**Dyddiad Cau: 5pm, dydd Iau 26 Medi 2024**