

Grant Terms and Conditions

Requirements for applying

1. We will decline any grant applications where there is no organisational or community group bank account to transfer the grant into.
2. We are only able to award one grant per organisation.
3. We won't consider any applications which involve promoting any corporate organisation, political activities or promoting any religious beliefs. We will consider projects led by religious organisations if they're for the good of the whole community.
4. We won't consider projects that have already happened or will be finished before the grant payment can be made.

Spending of the grant funding

5. The grant cannot be transferred to another third party.
6. The grant may be used only for the purposes outlined by your organisation in your grant application as approved by Monmouthshire Food Partnership. We understand that activities sometimes change as they develop or may be cancelled. If you are unable to use the grant for the specific purpose for which it was intended and significant changes are likely to be made please contact us before spending any portion of the grant.
7. Grants must be spent within 6 months of receipt.
8. We will be carrying out financial safeguarding checks on a sample of successful applicants. Therefore, we request the right to receive your proof of purchase in the form of receipts. We will expect to see receipts within 14 working days from the date requested.

Evaluation and press

9. We expect that any press releases referencing the work funded be forwarded to Monmouthshire Food Partnership.
10. Any publicity of the grant funded activity must reference Monmouthshire Food Partnership.
11. We will send you project evaluation forms approximately 6 months after payment of the grant,, which we expect you to complete. We may also contact you to ask you to take part in a case study or for further updates after the project is over.

Other

12. We will require repayment of a grant if you become insolvent or go into administration, receivership or liquidation.
13. Any grant funding that remains unspent 6 months after receipt on 30 March 2024 will need to be returned to us Monmouthshire County Council, the host organisation for Monmouthshire Food Partnership.
14. If your organisation does not meet the requirements set out in this document, then we reserve the right to reclaim some, or all, of the grant at any time.
15. The safety of everyone involved in your activity is extremely important. Use your own organisation's policies and procedures to ensure you think about the related risks,

including the safeguarding of children or young people or adults at-risk attending your activity.

Health and Safety Considerations

16. In any food related activity, you should follow the latest [Food Standards Agency guidance](#).
17. We ask that you don't promote or give any medical advice.
18. Data Protection and Confidentiality - Monmouthshire County Council, the host body for Monmouthshire Food Partnership, comply with all legislation governing the protection of personal information, including the Data Protection Act 2018 and the UK: General Data Protection Regulations (GDPR). The personal information you supply in this form will remain strictly confidential and will only be shared, with UK Government, Welsh Government and other necessary parties as part of the evaluation process. The information will be held and used in line with our retention policy. For more information about privacy, please visit: <https://www.monmouthshire.gov.uk/your-privacy/>